

# Board Plan

E.S.S.V. Hoc Habet

12/06/2024

VERSION 1.0



**Chairman:** Brian de Groot

**Secretary:** Marc Basten

**Treasurer:** Antoni Pech alberich

**Administrative Officer:** Rey Wen

**Activities Manager:** -



# Introduction

The purpose of this document is to provide an overview of the plans of the 58th Candidate Board for the academic year 2024-2025. While not comprehensive, it should give a good indication of the main goals and objectives.

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## Mission statement and focus

The previous academic year was successful for our small association, with the increase in usable equipment and going to many competitions. With the current increase of members Hoc Habet has seen, in general, 14-16 people with each Tuesday training which is the most popular training out of the three.

Competition driven fencers are fast becoming the majority of the association, hence efforts to professionalize the training are going to be pursued. Central to this is promoting more electric fencing, theory sessions and personal coaching. Additionally, to ensure members who use different weapons can practice with diverse opponents, we are also going to introduce different weapons into the introduction course.

That said, as a student association it is important to know how to have fun, the strength of a solid internal community in the form of committees and active members, provide the backbone of the Hoc Habet experience. Bonding activities for members should be encouraged and care must be taken to appeal to all of our members.

External relations with the SSC, ESSF, KNAS, and other fencing associations hold much potential. With the SSC and the ESSF cooperation has resulted in better gear and more promotion of Hoc Habet, keeping a good relationship with them is therefore very important also this year. The KNAS still doesn't show its importance clearly to our members, especially to those who are not interested in competitions. Other fencing associations are important to enable us to organize fresh/large activities that we otherwise could not. Slowly building and improving relationships, and keeping those we already have is therefore going to be at the back of our minds.

Naturally, our prime objective always will be to provide a great environment to practice fencing, in the context of a cozy student association. We look forward to an amazing year of developments, achievements and fun.



## Personal statements

### Brian de Groot

Hello there, I am Brian de Groot and I'm the 58th chairman of Hoc Habet. I am currently finishing up my last year of International Communication Management at Fontys. I have fenced saber for over four years now and I also teach fencing at another fencing club in Eindhoven. I tried fencing at my old boxing club and I fell in love immediately. Next to fencing, I like to play the piano, play video games and go to stratum. Hope to see you at the training!

### Marc Basten

Hello, I am Marc Basten, 18 years old and will be the secretary of the 58th board of Hoc Habet. I am a first-year Mechanical Engineering student at the TU/e. I started fencing this year, and started with Saber right from the start. I am eager to improve and love the sport and the tournaments so far. I am a busy person with many hobbies. I fly glider planes at the ZES, I am a musician, often performing with my Accordion and I play D&D with friends. I am excited to be on the board, and I hope to be active in the club for the years to come!

### Antoni Pech Alberich

Hi there! I am Antoni Pech, the Administration Officer of the 57th board of Hoc Habet. I am finishing my Master's degree in Data Science at TU/e. I am keen on playing different sports like volleyball and several board games. I started fencing when I joined the club in September 2023, and for the time being it has been really fun. I encourage you to join us during the training sessions!

### Rey Wen

Hi! I am Rey, and I am the 58th administration officer of Hoc Habet. I am currently a 2nd year student studying in design Academy Eindhoven. I just joined the association this March and I had quite a lot of fun while fencing here. I started fencing in my primary school but got interrupted by my teenage years, so now I am slowly picking up everything from the very basics. I like art and design and all kinds of other sports! I hope to see you at the training! :))



## Division of roles

The board is made up of a lot of members who are new to the board but have been in the activity committee or showed interest in the board before. We intend to have a transparent workflow with one another such that we can effectively direct our resources to patch up any unforeseen issues. Special attention is going to be given to better nurturing the committees.

### Chairman

Keeping an overview of the club while strategically prioritizing and delegating tasks is what makes a good chairman in my mind. Leading by example is important, however the number of tasks that I need to carry out personally should be sparse, and most densely concentrated around the beginning of the year. Supporting and directing the board is key, as is maintaining a close connection with members.

#### Tasks

- Maintaining a holistic view
- Managing & organising meetings
- Removing unsafe gear
- Assigning tasks
- Management of OnzeRelaties, KNAS and Nahouw
- First contact for KNAS, SSCE and ESSF
- Supporting committees
- Supporting Hoc Habet fencers at competitions
- Board representative for the Competition committee

### Secretary

A good secretary's main goal is to keep meetings and documents organized and maintain effective communication and correspondence.

- Keeping documents in order
- Sending out important emails
- Taking minutes during meetings
- Looking after member sign ups and withdrawals as well as membership invoices •  
Managing social media accounts



## **Treasurer**

The treasurers' main responsibility is to track all income and expenditures involving the association, and to manage all liquid assets of the association.

### Tasks

- Manage bank accounts
- Manage cash
- Maintain financial records
- Financial evaluations
- Create budgets
- Handle payments, invoices and reimbursements
- Board representative for Financial Committee
- Evaluate financial requests and budgets of committees
- Sponsor acquisition and management

## **Administrative Officer**

The Administrative Officer's main responsibility is to keep the meetings structured and well planned, Keep up to date with the structure of our files and keep track of our equipment and provide repairs when necessary.

### Tasks

- Repair damaged equipment
  - Keep track of current equipment
  - Keep the board updated on current equipment and possible upgrades •
- Keeping the meetings on time
- Maintain structure in our meetings
  - Keep our files in order
  - Keep our files structured

## **Activities manager**

The activities manager's main responsibility is to create a friendly atmosphere for all members and to help if needed by the activity committee.

### Tasks

- Creating periodic events
- Creating a friendly atmosphere
- Assisting the activity committee



## Goals

### Social media

With the aim of increasing our amount of club members, having more active social media accounts could show itself beneficial. Regular posts showing fencing lessons, activity committee events, competitions and physical training sessions could not only attract new members, but also increase the number of regular fencers. This would lead to building a more active club and overall stronger community.

We have practiced a strong social media presence last year and it went well with posts from us even being shared on the ESSF/SSC instagram page.

To realize these ambitions we have set certain goals:

- At Least 2 stories on social media platforms every month
- At Least 1 post on social media platforms every month

### Repairing weapons/equipment

Hoc Habet/SSCE has bought a lot of new weapons/parts to get the stockpile of weapons up to par with the necessary amount to have enough weapons for training. The issue Hoc Habet is walking into right now is that we have weapons, but nearly no working electrical weapons. With the lack of working electrical weapons we are not able to reach the intended goal of sending at least one person per weapon to a competition. This board year we will look at repairing all the weapons and have most of them in working order. This also goes for any fencing cables we have.

### Increase competition level and competition attendance

This has been a goal for us also last year with varying results, there now exists a core of people who go to competitions. What we want to achieve this year is for more fencers ranging from beginners to advanced to also go to competitions and make it possible for beginners to go with Hoc Habet available gear to competitions.

### Increase activity in members

Hoc Habet has seen an increase in members but a decrease in active members. Especially in the beginning of the previous board year we ran into this exact problem. We want to take care of keeping Hoc Habet active and having fencers



show up to training and activities which we will focus on through announcements, posts, organizing activities and other viable options.

## **Gear count and gear administration**

Counting gear and gear administration has sometimes been a long and boring process which can involve hours of looking through all the gear Hoc Habet has and seeing in what condition it is. We want to simplify this task for our board and boards to come through numbering all the equipment we have. This way we can easily sift through any gear we have and take quick action on repairing.

## **Cleaning of equipment**

Through talks with the SSCE we were able to come to a deal where the SSCE would pay for 6 cleanings a year in total. With them simplifying the process and even having cleaners at the SSCE makes it easier for us to reach this goal. For the 58th board year we are planning to reach the intended goal of 6 cleanings per year (more if necessary ofcourse).

## **Plans**

### **Better committee management**

There are three main committees in Hoc Habet, the repair committee, Competition committee and the activity committee with the latter being the most active. Each committee is going to get assigned as a high priority task to a board member at the start of the year. Their job will then be to attract members to join the committee and establish a good rhythm within the committee.

Hence we want each committee to be self-sufficient as soon as possible. By detaching the board from leading committees, more people will be involved with running the association which comes with many benefits, such as more activities.

How each committee becomes self-sufficient will be up to the individual board member, however they will be subject to frequent reviews by the entire board. This ensures that lessons learnt from setting up one committee can also be applied to a different committee. It is important to note that said board members will not be put directly in charge of the committee, and that the committees must remain as separate entities as much as possible. Ideally committees would find their own replacements between academic years.

### **Taking better care of club gear**



The influx of new high quality gear also demands we set a good example of taking care of gear for future generations of Hoc Habet boards. We intend to set up rigorous cleaning and maintenance guidelines, such that the gear remains in as good condition as possible with as little expense (time & money) as possible. More specifically, we intend to figure out when to wash which jackets and how to have enough electric weapons in lieu of electric training becoming standard.

The repair committee is set to play a big role in achieving this goal, especially for fixing broken weapons. In case the repair committee contains people experienced with weapon repairs then maintaining an overall positive moral and keeping a schedule are sufficient. In case the repair committee members are all inexperienced, then considering that the current expertise of weapon's repair is almost exclusively contained in board or former board members, it is apparent that a special effort must be made to transfer these skills. This would be done in the form of workshops and tutorials organized by the repair committee.

Income		Expenses	
Type	Amount	Type	Amount
Membership fees	€ 520.00	Web hosting	€ 33.00
Lessons (Clinics)	€ 300.00	Banking costs	€ 240.00
Organize tournament	€ 1,455.00	KNAS board	€ 33.00
Merchandise	€ 250.00	ESSF Membership fee	€ 3.00
		AC Committee budget	€ 200.00
		Equipment	€ 300.00
		Subsidies for tournament	€ 800.00
<b>TOTAL</b>	<b>€ 2,525.00</b>	<b>TOTAL</b>	<b>€ 1,609.00</b>

## Income

For the past years, the number of club members has stayed at around 30 members. This gives the expected total membership fees as shown. The expected income for Clinics, Sponsors, and Tournaments are taken as the average of the income received from each category in the past 4 years. Lastly, the income from merchandise is expected to be as shown, where the number of orders (represented by the rough number of active members) is expected to be 10.

## Expenses





With the huge spendings on fencing equipment last year, there is less expected expense on it in the coming year. However, the expense budget will then be directed to maintenance which includes cleaning and buying repair equipment.